

# Office of Child Care

Creating Quality Child Care



## Need Help Paying for Child Care?

In an effort to keep families working, the child care assistance program helps low-income families with child care expenses. The amount of child care subsidy received is determined by several factors. Your subsidy amount may not cover the total cost of child care. You are responsible to pay your child care provider for any expenses not covered by your subsidy amount.

## Basic Eligibility Requirements

In order to qualify you must:

- Be a U.S. citizen, refugee or permanent U.S. resident
- Be the parent, specified relative, or legal guardian to the child needing care
- Be income eligible based upon your household size and gross monthly income
- Have a child under age 13 (or under age 18 if the child has special needs)
- Work an average of 15 hours or more per week earning minimum wage or more
- Have a need for child care while you are working and/or you are in approved training activities
  - Child care may be approved for select training activities. Minimum work requirements will still need to be met.



[jobs.utah.gov/occ](https://jobs.utah.gov/occ)

Department of Workforce Services



- Two parent families may be eligible, please go to the website for additional information
- In order to utilize child care assistance, your child care provider must be licensed or certified by the Department of Health/Child Care Licensing this includes family and/or friend caregivers

## How to Apply

Go to [jobs.utah.gov](https://jobs.utah.gov)

- Click on "Sign in" on the upper right hand corner
- Click on "myCase"
- Click on "Apply for Benefits"
- Follow the prompts to apply for child care and create a myCase account.



## Need Help Finding Licensed Child Care?

Visit [CareAboutChildCare.utah.gov](https://CareAboutChildCare.utah.gov), click on "Parents," then "Search" and enter the appropriate search information such as your location and ages of the children you need care for. If you need additional help locating child care or free child care referral resources, just call 855-531-2468.

## For More Assistance

Go to [jobs.utah.gov/occ](https://jobs.utah.gov/occ) and click on "Paying for Child Care" in the lower left hand side of the screen.

## Services to Child Care Providers

Please go to [jobs.utah.gov/occ](https://jobs.utah.gov/occ) and click on "Provider Resources" in the lower middle part of the screen to view the services we offer. You can also email [OCC@utah.gov](mailto:OCC@utah.gov) or call 866-435-7414 (select option 5, then option 1).



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DWS 01-16-1213

### *Equal Opportunity Employer/Program*

Auxiliary aids and services are available upon request to individuals with disabilities by calling (801) 526-9240. Individuals with speech and/or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162.